

User's Guide

Ericsson
MC 218

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Ericsson MC 218 User's Guide

First edition (June 1999)

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INNOVATRON PATENTS

Note! *Some of the services in this manual are not supported by all networks. This also applies to the GSM International Emergency Number 112. Please contact your network operator or service provider if you are uncertain about whether you can use a particular service or not.*

European Union standards

The **CE** symbol on our products signifies that they have been certified according to the EMC directive 89/336/EEC, the Telecommunications directive 91/263/EEC, and the Low Voltage directive 73/23/EEC when applicable. The products fulfill the requirements according to the following standards:

Cellular Phones and Accessories in Combination:

ETS 300 342-1 EMC for European digital cellular telecommunications.

Accessories Without Direct Connection to a Cellular Phone:

EN 50081 Electromagnetic compatibility, Generic Emission Standard, and EN 50082 Electromagnetic compatibility, Generic Immunity Standard.



Introduction

Congratulations and thank you for choosing the Ericsson Mobile Companion MC 218.

The Ericsson MC 218 is an advanced, yet easy to use product with a wide range of features designed to make everyday life easier.

Together with an Ericsson phone, your MC 218 gives you the freedom to communicate wherever you are and whenever you want. You can send and receive e-mail, faxes, SMS messages and postcard images, browse the Internet and much, much more.

EPOC™ is the name of the advanced operating system designed to be fully at home in your MC 218. EPOC is a derivative of the word 'epoch' and heralds a new era in mobile communications.

Welcome to a wireless world!

DOCUMENTATION

Quick Guide

The Quick Guide is a leaflet that provides step-by-step instructions on how to get started.

User's Guide

The purpose of this User's Guide is to get you up to speed quickly in using your MC 218. The information has deliberately been kept short, as it supplements the more detailed information in the User's Manual, which you can find on the enclosed CD.

In this guide the term phone is equivalent to mobile or cellular phone.

ONLINE HELP

Fn + Help

To display online help from the desktop or respective programs:

- Hold down the Fn key and press Help (,) to the right of the space bar. You can also select the **Help** command on the **Tools** menu.

See the User's Manual on the CD for more information about online help.

CD CONTENTS

User's Manual and Software

The User's Manual is a comprehensive description of the functions in your MC 218. It comes in portable document format (pdf) on the enclosed CD along with all the relevant software for a standard configuration. See the checklist in the following chapter for more details on the CD.

Getting Started

CHECKLIST

Make sure the following items are in the box when you unpack it.

- MC 218 unit
- Ericsson Infrared Modem
- Carrying case
- PC docking cable for connecting the MC 218 to a PC
- Two AA-size 1.5-volt alkaline batteries
- One CR2032 3-volt lithium backup battery
- Quick Guide leaflet
- User's Guide
- CD with the following contents: multimedia presentation, comprehensive User's Manual (pdf), Ericsson EPOC Connect and Mobile Internet, and additional software.
- Warranty Card

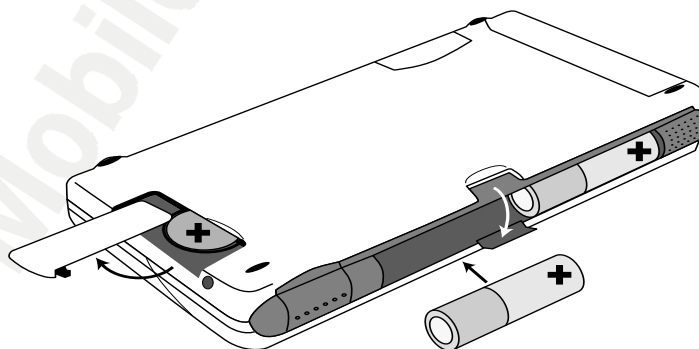


Tip! *If you do not intend to read through this User's Guide before getting started, please spend a couple of minutes reading the Quick Guide. This gives you step-by-step instructions on how to get started.*

INSERTING THE BATTERIES

Your Ericsson MC 218 comes with two 1.5-volt AA-size alkaline main batteries, as well as a 3-volt CR2032 lithium coin cell backup battery.

To insert the batteries:



1. Turn your MC 218 upside down.
2. Click open the rear cover and slide it downwards. Insert the main batteries.
3. Slide open the small cover. Insert the backup battery.



Note! *Do not remove both sets of batteries at the same time, or allow both sets of batteries to completely run out. If you do, you will lose all the information stored on the internal disk drive on the MC 218. The MC 218 will warn you*

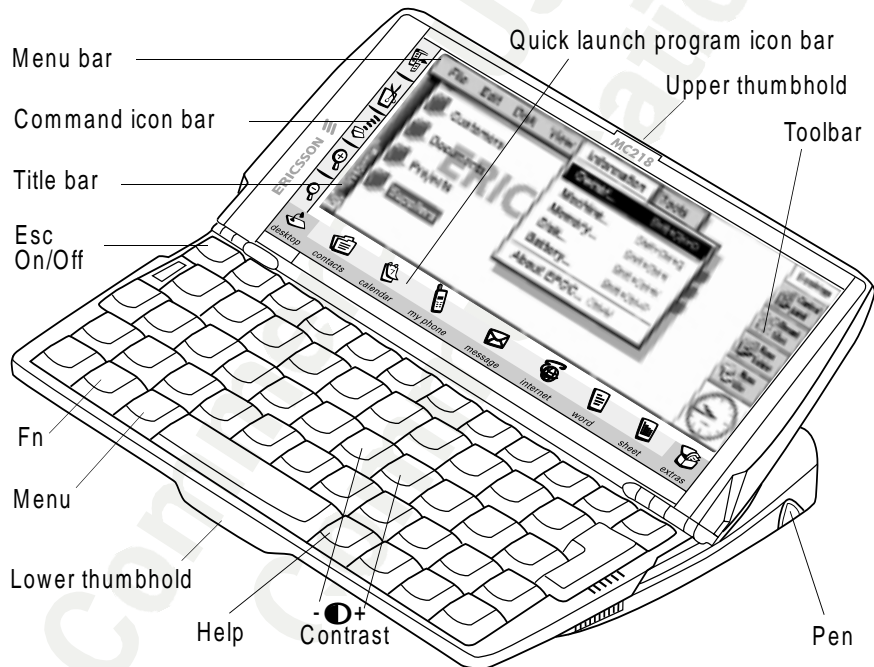
when its batteries are getting low and are in need of replacement. The *Product Care and Safety Guidelines* chapter has more information about battery safety.

STARTING YOUR MC 218

Switching On and Off

- To switch on, press the Esc key. The Desktop screen will appear.

Note! The MC 218 automatically switches on when an alarm rings or if you press one of the external voice note buttons.



- To switch off, hold down the Fn (Function) key and then press Esc.

Note! After an idle time of 3 minutes, the MC 218 automatically switches off to save battery power.

Tip! To change this setting, go to the Desktop screen, tap **Control Panel** on the toolbar and tap the Switch on/off icon. Enter the time after which you want your MC 218 to switch off.

FINDING AND USING THE PEN

The pen is located in the holder on the right, near the back. Gently press the end until it pops out. To replace it, push it back in until it clicks into place. To make your selection tap the screen lightly with the pen. Alternatively you can use your fingers to tap the screen, though it is best to use the pen to avoid fingerprints or smudges on the screen.

ADJUSTING THE SCREEN

The following adjustments are available for the screen:

- Adjust the screen contrast by holding down the Fn key and pressing the **⬇** - decrease (H) key or **⬆** + increase (J) key.
- Change the size of the text on the screen by pressing the Zoom in **⌕** or Zoom out **⌕** command icons to the left of the MC 218 screen.
- Switch the backlight on and off by holding down the Fn key and pressing the Spacebar. You can use the backlight to light up the screen in dim conditions.

Note! The MC 218 uses **considerably** more battery power when the backlight is on.

MENUS AND COMMANDS

To save screen space, the menu bar on your MC 218 is only visible when you request it.

- To view the menu bar, press the Menu key or tap the Menu **☰** command icon.
- To move around the menus and commands, tap the menu names and commands, or use the arrow keys.
- To select a command, tap it, or press Enter when it is highlighted.

Tip! A quick way of selecting commands is to press the shortcut key combination shown next to the commands, e.g. Ctrl+C for Copy.

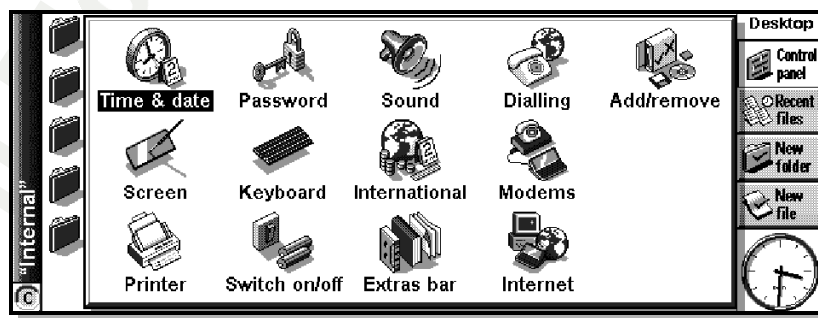
INITIAL SETTINGS

Time and Date

To be able to make effective use of the Calendar program, alarms and global times you need to set your time, date and location or “home city.”

To set time and date:

1. Tap the Desktop program icon and then tap **Control Panel** on the toolbar.
2. Tap the Time & Date icon.



A dialog box is displayed in which you can set the time and date, summer times around the world and your home city.

3. Tap **Time & Date**.

4. Select the Time and date lines by tapping the part you want to change, or by using the arrow keys.
5. Enter the information and tap **OK** or press the Enter key to save the time and date.

Customizing Time and Date Formats

You may wish to change the date and time formats to what is valid in your country.

To change time and date formats:

1. Tap the Extras icon and then tap the Time program icon.
2. On the **Tools** menu, select **Formats**.
3. You can now change:
 - The time format, e.g. from 12- to 24-hour clock.
 - The time separator (usually: as in 12:52 pm).
 - The date format, e.g. Day Month Year or Month Day Year.
 - The date separator, e.g. / as in 25/06/99.
4. Tap **OK**, or press Enter.

Home City

You may need to change the home city so that it is valid for you.

To set location or home city:

1. Tap **Home** in Time & Date in the Control Panel.
2. Select your home or nearest city and country.
3. Begin typing the name of your home city and your details should automatically appear including the country. Otherwise tap the arrow symbols or use the arrow keys to make your choice.
4. Tap **OK** or press Enter to save your home city.
5. Tap **Close** or press Enter to remove the dialog and return to the Control Panel. Press Esc to return to the desktop.

If a location you want is not included you can add it.

To add a city:

1. Tap the Extras program icon and then tap the Time icon.
Make sure you are in the Map view. If not, tap **Map** on the toolbar.
2. On the **Edit** menu, select **Add city**.

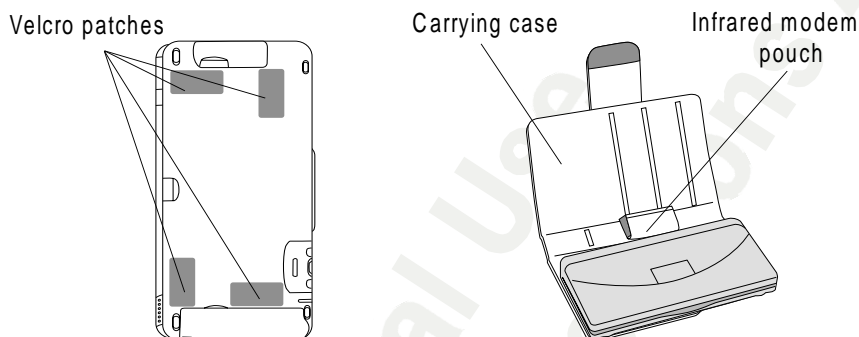


3. Enter the settings and tap **OK**, or press Enter.

4. Return to the Control Panel and select your newly added home city in the Time & Date section.

THE CARRYING CASE

To set up for use with the carrying case:



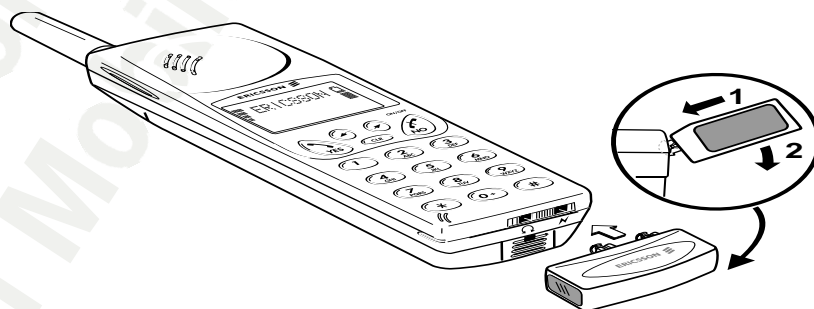
1. Attach the velcro patches to the bottom of your MC 218, carefully avoiding the voice buttons, battery and memory disk covers.
2. Place your MC 218 and infrared modem in the case.

THE INFRARED MODEM

The Ericsson Infrared Modem supplied allows you to connect your Ericsson GSM phone to the MC 218 via an infrared link. This will allow you to take full advantage of the communication features in your MC 218, including organizing your Phone Book and phone settings using My Phone, sending electronic postcards with the Postcard program, and sending and receiving messages with the Message program.

To attach the infrared modem:

- Attach the modem to your phone as shown in the figure.



To remove the modem:

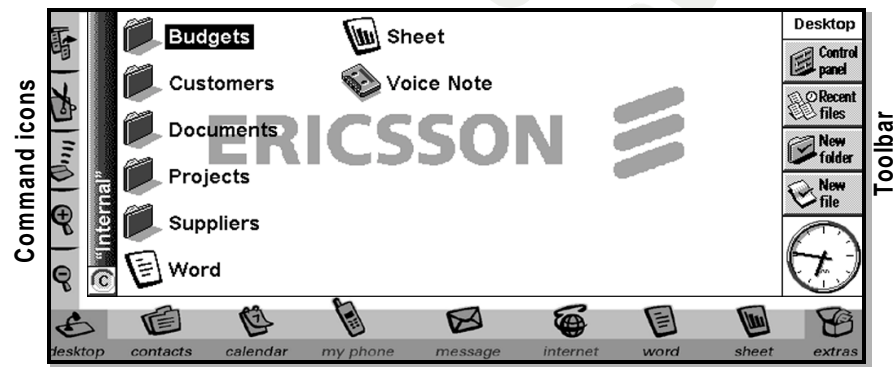
- Remove the infrared modem from your phone by pushing the modem upwards and pulling it out at the same time.



Working with the MC 218

THE DESKTOP

When you first switch on your MC 218, you see the Desktop. This is where you can view your files and folders, and change settings that control how your MC 218 works. You can always return to the Desktop by tapping its quick launch icon at the bottom left of the screen.



Quick launch program icons

- All information entered is contained in files. When you start using your MC 218, files are displayed on the Desktop, as well as icons that represent the programs that created them.
- All files are stored in folders. When you start using your MC 218, the contents of the Documents folder are displayed.
- The Desktop title bar shows which folder is currently displayed. When you start you are in the Documents folder on drive C.
- You can have as many folders as you wish, and create folders within other folders. Folders can contain files created in a variety of programs; they are not restricted to files from a single program.

Managing Files and Folders

Navigating Files and Folders

- Tap a folder icon to open that folder. Tap the Close folder icon to close it and move back up a level.
- Tap a file to select it. Tap again to open it. If the file name is displayed in bold, the file is open. Tap it to move straight to the file.

Browsing Folders

A quick way to find a file or a folder is to use the file browser. You open the browser by tapping the title bar or by pressing Tab on the keyboard. Here you can browse files and folders, create new folders and open files, for example.

Finding Files and Folders






You can search for files or folders by selecting **Find files** ► **Find files** on the **Edit** menu.

- If you know the name, or part of the name, of the file, type it in the Name box.
- If you want to search for files created in a specific program, select the program name in the Program box.
Press Enter to start the search.

Programs and Commands

- Quick launch program icons are always found in a row at the bottom of the MC 218 screen. Tapping the Extras icon displays additional rows of program icons. Program icons are used to open their respective programs with the last opened file as default.



- Command icons are always found in a column on the left-hand side of the MC 218 screen.
They include shortcuts to common functions, access to menus and commands , quick cut, copy and paste feature , infrared send and receive , zoom in  and zoom out .

STARTING PROGRAMS

You can start programs by tapping the appropriate program icon at the bottom of the MC 218 screen. Alternatively, when you open a file, the correct program for this file is started automatically.

You do not have to close one program before opening another: just tap another program icon, and that program opens too. You can see which files are open, and which programs are running by selecting **List** ► **List open files** on the **File** menu on the Desktop or by tapping the name at the top right-hand corner of the screen.

Creating Files

You can create files from the Desktop screen or from within programs. As a general rule:

- Create a file from the Desktop screen to start with the default MC 218 settings.
- Create a file from within a program to use the settings that are in use in the file currently open, e.g. labels in a Data file.

To create a file from the Desktop screen:

1. Move to the folder where you wish to keep the file.
2. On the **File** menu, select **Create new** ► **File**.
3. Select the program you want to use, e.g. Word for a Word document.
4. A filename is suggested. If you do not wish to use this, type a name of your own before tapping **OK**.

Note: You cannot use the following characters in a filename: < > : / \ * ?



Note! *In certain programs, for example Calendar, there is a difference between creating a new file (Calendar) and creating a new entry (appointment).*

Saving Files

When you close a file or a program, the file is automatically saved. You can normally leave programs and files open when you switch off your MC 218.

To save a file without closing it (only certain programs):

- On the **File** menu in a program, select **More ► Save**.

To save a file with a different name:

1. On the **File** menu, select **More ► Save as**.
2. Enter a filename and the folder and disk in which to save the file.
3. Tap **OK**.



Note! *To set the standard folder to save files in, select **Preferences** on the **Tools** menu on the Desktop screen.*

WHICH PROGRAM TO USE?

The first things you wish to do may include the following.

Entering Owner Information

- Go to the Desktop. On the **Information** menu, select **Owner**.
- Tap the respective box and enter your information. Then tap **OK**.

Transfer Your PC Contacts List to the MC 218 Address Book

- Open Contacts. Tap **New contact** on the toolbar.
- Tap the respective box and enter your information. Then tap **Save**.
- If you keep your contacts list in a PC scheduler, you can use Ericsson EPOC Connect to synchronize your MC 218 and PC to transfer your entries. Please refer to EPOC Connect online help for detailed information.

Entering Appointments, Reminders, Birthdays and Lists of Things to Do

- Open Calendar. On the **Edit** menu, select **Create new entry** and then select type of entry.
- Tap the respective box and enter your information. Then tap **OK**.

Wireless Communication

See the “In Touch with the World” chapter for wireless communication, including:

- Message, for communication via e-mail, fax or SMS.
- Postcard, for creating electronic postcards.
- Internet, for browsing the World Wide Web.
- Mobile Internet, to take advantage of fast interactive Internet services (WAP).
- My Phone, for managing your mobile phone’s Phone Book on the MC 218.



Setting a Morning Alarm

- Tap the Extras icon and then tap the Time program icon. Tap **New alarm** on the toolbar, enter the alarm details and tap **OK**.

Note! See the User's Manual on the CD, or the online help, for more detailed program descriptions.

PRINTING

There are two ways to print from your MC 218:

- Using Ericsson EPOC Connect to print via a PC.
- Directly from the MC 218.

You can print from most of the programs on the MC 218, including Contacts, Calendar, Word, Sheet, Sketch and Program.

To print, you need one of the following:

- A printer which is IrDA infrared compatible.
- Ericsson EPOC Connect to print files via a PC.
- A Parallel Printer Link (additional hardware required, not supplied) to connect to a parallel printer.
- The PC docking cable and a Serial Printer Converter (additional hardware required, not supplied) to connect to a serial printer.

Before you start printing, you need to specify:

- The method by which you are going to print.
- The printer driver to which you want to print.

Setting Up the Printer

You can select the standard printer you normally use to print out files on the MC 218 from the Desktop screen. The printer you select on the Desktop screen is used for all programs unless you select a different printer from within a program, to use for that program only.

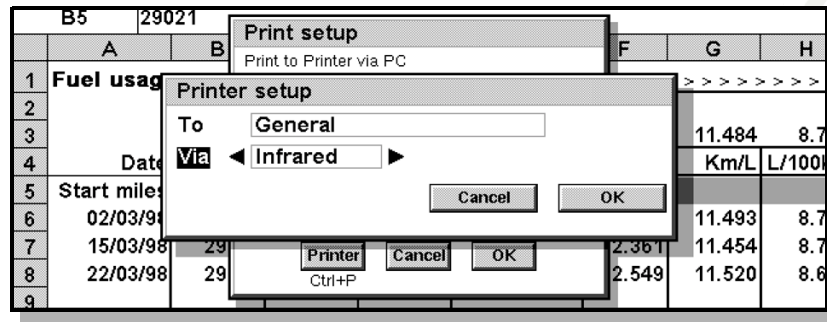
- To select the standard printer: tap **Control panel** on the toolbar. Select the Printer icon, and select the printer model.
- To select a different printer to use for an individual program: open the program for which you want to change from the standard printer. On the **File** menu, select **Printing ► Print setup**. Tap the **Printer** button to change the printer model and/or port.

Printing Using Infrared

You can print directly from the MC 218 to any infrared compatible (IrDA) printer.

To print using infrared:

1. On the **File** menu, select **Printing ► Print setup** in the program you want to print from.
2. Tap the **Printer** button.
3. Select the printer model and select Infrared as the method via which you want to print. Press Enter twice to return to your document.



4. If you want, check the layout of the document by selecting **Printing ► Print preview** on the **File** menu.
5. On the **File** menu, select **Printing ► Print**.
6. Enter the number of pages and copies.
7. Point the MC 218 infrared port at the printer's infrared port, making sure that they are no more than one meter apart, and tap **Print**.

Printing to a Serial Printer

You can print to a serial printer using the PC docking cable supplied and a Serial Printer Converter (not supplied) to connect to the printer.

To print to a serial printer:

1. On the **File** menu, select **Printing ► Print setup** in the program you want to print from.
2. Tap the **Printer** button.
3. Select the printer model and select Serial port as the method via which you want to print.
You can change the settings for the serial port and handshaking by selecting **Settings**.
4. On the **File** menu, select **Printing ► Print**.
5. Enter the number of pages and copies.
6. Tap **Print**.

Using Ericsson EPOC Connect to Print via a PC

Please refer to "Ericsson EPOC Connect" in the "In Touch with the World" chapter, or the Ericsson EPOC Connect online help.

BACKING UP AND RESTORING FILES

It is important that you back up your files on the MC 218 regularly. You can use Ericsson EPOC Connect to back up all the files stored on your MC 218 to your PC. Keeping backups of your files on your PC means that you have a separate copy of all your work which can be restored to your MC 218. You can also back up files and folders to a CompactFlash card.

Please refer to the online help or the User's Manual for more information on how to back up and restore your files.

Programs

This chapter introduces the programs and other software that come with your MC 218 and briefly summarizes their features.

When you open a file, the correct program for this file is started automatically. You can also start the programs by tapping their icons at the bottom of the screen on the quick launch program icon bar.

If you want more information about the programs, see the MC 218 online help or the comprehensive User's Manual on the CD that comes with your MC 218. You will also find more information about the communications programs in the "In Touch with the World" chapter in this User's Guide.



CONTACTS

With the Contacts program, you can view and maintain detailed information about personal and business contacts. You can add, change and delete contact information, and quickly search for a particular contact. The names and phone numbers in Contacts can easily be transferred to your mobile phone (or vice versa) via the My Phone program.



CALENDAR

Use the Calendar program to keep track of your schedule. You can schedule appointments and regular events and even have the MC 218 remind you automatically of a coming commitment. It is easy to change or delete events as necessary. You can view the information in your calendar by the day, the week, or the year. In the Calendar you can also get an overview of anniversaries and view action items in a To-do list. You can also add a voice note to an entry.



MY PHONE

The My Phone program allows you to view and edit the Phone Book in your phone and copy phone numbers between the phone and the MC 218 Contacts database. You can use the program to make calls using phone numbers in your MC 218 Contacts register. You can also view and edit the settings of your mobile phone, and edit and compose melodies and use them as ring types in your phone.



MESSAGE

With the Message program you can create, send and read e-mail, SMS and fax messages. Additionally you can attach files created in other programs, e.g. Word or Sheet, to an e-mail. If you have a digital camera, you can transfer photos to your MC 218 and send them together with text as electronic postcards (See Postcard).



INTERNET

With the Internet program, you hold the key to exploring the Internet in the palm of your hand. Once you have connected to your Internet service provider (or utilized the Ericsson free-trial option), you can browse the World Wide Web as you would from your desktop PC. You can choose between using the traditional Web browser, or taking advantage of the state-of-the-art Mobile Internet browser (installed from the CD), developed for information interaction and retrieval on smaller, hand-held units such as your mobile companion. Ericsson Mobile Internet (at <http://mobile.ericsson.com/mobileinternet>) is also an Internet service supplied by Ericsson that gives you quick and easy access to online customer services, online user manuals, and useful information when you are out travelling.



WORD

Word is a powerful word-processing program. Use it to create, edit, format and spellcheck documents. The files you create in it are compatible with PC word processing programs, and you can copy Word files to any PC that has Ericsson EPOC Connect installed and work on them there. You can also create Word files on your PC, copy them to the MC 218 and work on them there.



SHEET

Sheet facilitates spreadsheet computing while you are away from your desktop computer. Use it to create reports, calculate expenses, and manage data such as an investment return or a mileage log. You can also create graphs. The files you create are compatible with PC spreadsheet programs.



EXTRAS

The Extras icon displays additional rows of program icons.



Postcard

Use the Postcard program to create and edit electronic postcards, including text, images and drawings. You send your postcards via the Message program.



Mobile Internet

The Mobile Internet browser is specially designed for smaller, hand-held units such as your mobile companion. Use it to connect to the Internet and interact with specially-designed Mobile Internet services, such as timetable information, ticket and hotel reservations, or online banking. You must install the Mobile Internet program from the enclosed CD via Ericsson EPOC Connect.



Data

Data is the MC 218 generic database. With the Data program, you can create your own card index system, with a separate entry for each card. You can use it for flight or train times or your music collection list. The files you create in it are compatible with PC database programs and you can copy Data files to any PC that has Ericsson EPOC Connect and work on them there.



Program

The MC 218 is fully programmable and has an editor called Program for creating programs using OPL, the built-in programming language. The OPL Programming Manual can be downloaded from <http://mobile.ericsson.com/mobileinternet>.

Comms

The Comms program provides terminal emulation and file transfer to other computers. Use it to connect to remote computers, control modems and use your MC 218 as a remote terminal when connected to a host computer.

Record

Use the Record program to make sound recordings and create alarm sounds. You can also use the program to record voice notes. You can then insert your voice notes into other programs, e.g. Word, Message or Calendar.

Bombs

Bombs is a game of speed and logical thinking.

Calculator

Use the Calculator program for common calculations using the Desk view or use it for more advanced calculations using the Scientific view. The two calculators are distinct, so you can carry out two calculations at the same time without conflicting with each other.

Jotter

Use the Jotter program as a notepad to keep notes and useful information. In addition to typing text, you can insert sketches, voice notes, and Word or Sheet documents. The different notes in Jotter can be indexed by their titles for easy retrieval.

Spell

Use the Spell program to check the spelling of words (copied from any program), search for anagrams, find missing letters to help solve crossword clues and search for synonyms in the thesaurus.

Time

Use the Time program to set, display and manage alarms. Alarms that you have set will ring, with a sound of your choice, even when your MC 218 is switched off. You can also use the Time program to display a map of the world that gives you information on cities, times, distances from your specified home location and dialing codes.

Sketch

Use the Sketch program to produce pictures, including maps, freehand sketches, invitations, etc. Sketch includes four shades of gray and a range of different line widths and drawing tools.

Ericsson Mobile Internet Setup Wizard

The Setup wizard helps you enter the settings needed to connect to your Internet service provider. Tap the Setup icon to run the wizard at any time.

In Touch with the World

Your Ericsson MC 218 is packed with possibilities to keep you in touch with the world wherever, whenever. For example, you can browse the Internet to access information and services, or, with Message, create, send and read e-mail and much more!

To make communication setup in your MC 218 easier, the following programs and features have been developed:

- **Ericsson EPOC Connect** (on the CD) for PC calendar/contacts synchronization, backup etc.
- **Ericsson Mobile Internet Setup Wizard** (built-in) for Internet configuration.

Which Program To Use?

Here are some suggestions for which communications programs to use:

1. For Phone Book editing, use My Phone.
2. For PC calendar/contacts synchronization, use Ericsson EPOC Connect.
3. For faxing or e-mailing the office, use Message.
4. For the latest share prices, use Internet or Mobile Internet (WAP).
5. For business card information, use Contacts.

Note! Check with your network operator to make sure that all services are supported.



MY PHONE

The My Phone program allows you to:

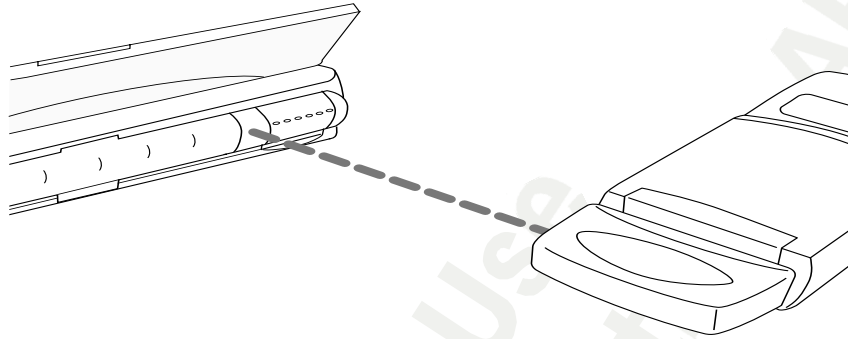
- View and edit phone numbers stored in the mobile phone and in the MC 218 Contacts database.
- Copy entries between the Phone Book and the MC 218 Contacts database.
- Search for phone numbers and make calls using phone numbers in your Phone Book and the MC 218 Contacts database.
- View and edit your phone settings. Settings is the function that lets you adapt your phone to your own needs in different situations.
- Compose your own personal ring signal and edit existing personal signals.

Together with the Contacts program, your MC 218 is the perfect solution for keeping track of phone numbers and contacts.



Tip! If you do not have any information in your MC 218 Contacts database, we recommend that you copy your Phone Book contents to it the first time you connect your phone to your MC 218. You might want to edit the Phone Book first, using the convenient features in the My Phone program. Information on

how this is done is found in the sections “Editing Your Phone Book” and “Copying between the Phone Book and the MC 218 Contacts Database”.



Note! To open your Phone Book and save your changes to the phone, the phone must be connected to the MC 218 via the infrared port.

Setting Up the Infrared Connection

Your MC 218 is ready infrared communication, and you can easily connect it to an Ericsson phone equipped with an infrared modem.

To set up the infrared connection:

1. Connect the infrared modem to your phone and switch on the phone.

Note! The infrared modem supplied with your MC 218 is designed for Ericsson phones without a built-in infrared modem. Alternatively, the Ericsson 888 GSM phone, for example, has a built-in infrared modem and its IR port is activated in the phone's main menu.

2. Face the two infrared ports from each unit, the MC 218 and your phone, towards each other, no more than one meter apart.
3. Tap the **My Phone** program icon to start the program. When My Phone has read the Phone Book data in your phone, you can edit and synchronize your telephone books, change settings and much more.

Editing Your Phone Book

The My Phone program lets you edit the entries in your Phone Book, as well as move or copy them.

Note! To edit your Phone Book and save the changes to the phone, the MC 218 has to be connected to your phone.

To edit an entry:

1. Select the entry in the Phone Book (the right part of the window) that you want to edit and tap **Edit entry** on the toolbar.
2. In the box that appears, make the changes you want and tap **OK**.
3. Save the changes to your phone by tapping **Save to Phone** on the toolbar.

You can also move or duplicate an entry between positions in your Phone Book.



To move or copy an entry:

1. Select an entry in the Phone Book by tapping it once.
2. On the **Edit** menu, select **Cut** to move the entry or **Copy** to make a copy of it.
3. Tap an empty position in the Phone Book.
4. On the **Edit** menu, select **Paste**.
5. Save the changes to your phone by tapping **Save to Phone** on the toolbar.

Tip! *You can also exit the program without saving to the phone. The changes made to the Phone Book on your MC 218 are saved automatically.*


Copying between the Phone Book and the MC 218 Contacts Database

Note! *To be able to copy as described below, your MC 218 has to be connected to the phone.*

Copying from Phone Book to Contacts


You can copy a person's or a company's name and number stored in your Phone Book to your Contacts database.

To copy an entry from the Phone Book to the Contacts database:

1. Select an entry in the Phone Book (the right part of the window) by tapping it once.
2. Tap the left arrow button  to copy the number to the Contacts database. The entry is copied to the first available position according to the sort order you have chosen in Contacts, e.g. by last name.

You can also add a new number to an existing Contacts entry. For example, you might already have a person and his mobile number stored in your Contacts database, and later want to add his work number.

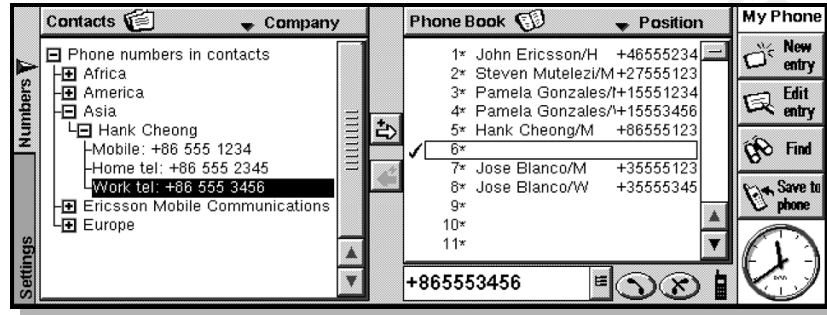
To copy a number to an existing Contacts entry:

1. In the Contacts area of My Phone, select the name where you want to copy the number.
2. In the Phone Book, select the number you want to copy.
3. Tap the left arrow button  to copy the number to Contacts. If the number already provides an indication of what number it is, e.g. /W for Work number, it is copied to this field on the contacts card. If the number does not have a type of number indication, you are asked to enter one before the number is copied.

Copying from Contacts to the Phone Book

To copy entries from the Contacts database to the Phone Book:

1. In the Phone Book tap an empty position where you want to place the new entry.
2. Select a number in your Contacts database by tapping it once.



3. Tap the right arrow button  to copy the entry to the Phone Book.
4. Save your changes by tapping **Save to Phone** on the toolbar.



Tip! *If you want to copy all numbers belonging to a company or a person to your Phone Book, tap the company name or person in question instead of a specific number as in step 2 above.*

Indicating Type of Number

When you copy entries from your Phone Book to the Contacts database, you can decide where to store the number. You can do this by adding a slash (/) and one of the following capital letters to the number in your Phone Book:

- W = work number
- WM = mobile phone work number
- M = mobile phone number
- H = home number
- WF = work fax number
- HF = home fax number
- P = personal pager number
- WP = work pager number

For example:

If you want to place a number from your Phone Book in the first home number box in the Contacts database, type “/H” after the name.

When you copy entries from the Contacts database to your Phone Book, the numbers are stored in the Phone Book with a slash and a letter telling you what kind of number it is. The letter also helps you to identify what kind of number it is when using your phone.

Creating a New Phone Book Entry

You can create a new entry with name and phone number in the My Phone Phone Book and then save the new entry to your mobile phone.



To create a new entry in your Phone Book:

1. Start the My Phone program by tapping its icon.
2. Tap the Phone Book area to activate it.

Note! Which entries are displayed in the Phone Book depends on whether you have loaded information from the phone SIM card memory or phone memory (using **Load** on the **File** menu), and where you store your Phone Book entries in your phone. Please refer to your mobile phone manual for more information on phone memory.

3. Tap an empty row where you want to store the new entry. If you do not select a row, the new entry is inserted in the first available position.
4. Tap **New entry** on the toolbar.
5. Type the new name in the Name box and the phone number in the Phone Number box.
6. Indicate which type of number it is by tapping an option in the list box to the right of the Phone Number box.
7. Tap **OK** to save the new entry in the Phone Book.



Note! If you want to save the new entry to the phone, make sure your MC 218 is connected to the phone, and then tap **Save to Phone** on the toolbar.

Making Calls from Your MC 218

Via an infrared connection to your phone, you can make calls using the numbers you store in the Phone Book or Contacts.



To make a call from the MC 218:

1. Make sure that your MC 218 is connected to your phone.
2. Start the My Phone program by tapping its icon at the bottom of the screen on your MC 218.


The right part of the window now shows your Phone Book contents. The left part of the window shows the overall view of your MC 218 Contacts database.



Note! If your phone is not connected to your MC 218, the contents of the Phone Book are data stored from the last time you ran My Phone.

3. Select the number you wish to dial in either the Phone Book or the Contacts database by tapping it once. (The overall view in the Contacts register can be expanded and collapsed by tapping + and -). You can also type the number you wish to dial in the number box at the bottom of the window.
4. Tap the Call button  to initiate the call.
5. Wait for the MC 218 to set up the call and then pick up your phone (if you do not use a handsfree kit).
6. End the call by pressing the **NO** key on your phone, or, if you are using handsfree, tap the Hang Up button  in My Phone.



Tip! You can redial the last numbers by tapping the History button  to the right of the number box and then choosing the number you want to dial.




Searching the Phone Book and the Contacts Database

You can search for a specific name or number in the MC 218 Phone Book and Contacts database. You can then edit or call the found entry.

To search for a specific item in the Phone Book or Contacts database:

1. Tap **Find** on the toolbar to the right of the window.
2. Enter a name (or part of a name) or a number in the search box (Find:) and specify where you want to look (in:).
3. Check Contacts and/or Phone Book, depending on which database you want to search.
4. Tap **Find**.
The search function automatically finds any items that match your search entry and lists them for you.
5. To edit the item you searched for, select it and tap **Edit**.
To call the number of a found item, select it and tap **Call**.

Tip! You can redial the last search entries by first tapping the History button  to the right of the search box (Find:) and then tapping the entry you want to use.

Changing the Sort Order of the Phone Book and the Contacts Database

Phone Book

You can use two different header types in your MC 218 Phone Book. To switch headers, select **Switch Phone Book headers** on the **View** menu. If you choose to use the list headers the only thing you need to do to change the sort order of your Phone Book is to tap the column header corresponding to the way you want the Phone Book presented (i.e. Position, Name and Phone Number).

If you choose to use the My Phone headers, you need to tap the Phone Book header and select sort order.

The **View** menu also allows you to change the way the Phone Book is presented to you:

- On the **View** menu, select **Phone Book by**, and make your selection.

Contacts

To change the sort order of your Contacts database, tap the Contacts header and choose an option corresponding to the way you want the overall Contacts database to be presented (i.e. Company, Last Name, First Name).

The **View** menu also allows you to change the way the overall Contacts database is presented to you:

- On the **View** menu, select **Contacts by**, and make your selection.

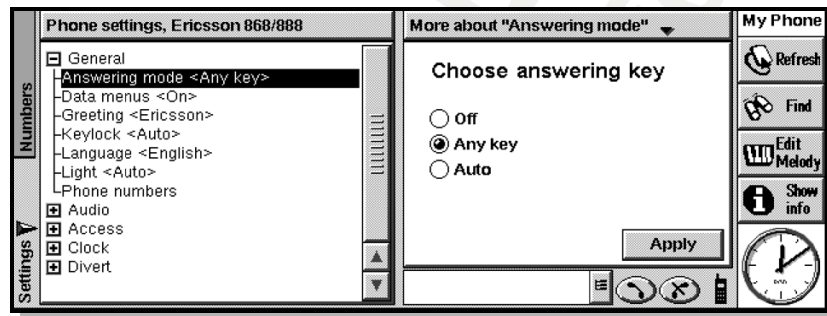
The Settings Tab

The Settings tab allows you to access your phone's settings. By using the different options on the Settings tab, you can easily adapt your phone to your own needs. Please note that the settings information for the following phone

models cannot be read by My Phone: 628, 688, 768 (models identifying themselves as 768) in My Phone and 788 (phones identified as 768/788e can be read into Settings).

To open the Settings tab:

1. Make sure your MC 218 is connected to your phone.
2. Start the My Phone program by tapping the icon.
3. Tap the **Settings** tab.
4. When you tap the + signs in the tree that appears, information is read from the phone and the current settings in your phone are displayed.



5. For each setting, follow the instructions that appear on the right-hand side of the screen. To hide the instructions, tap **Hide info** on the toolbar. See your phone manual for detailed information on your phone's settings.

ERICSSON EPOC CONNECT

This program facilitates communication between your MC 218 and your PC. This includes calendar and contacts synchronization, file backup and printing.

Installing and Getting Started with Ericsson EPOC Connect

You need to install Ericsson EPOC Connect on your PC from the MC 218 CD before you synchronize or backup the contents of your MC 218. To do this connect your mobile companion to the PC, insert the MC 218 CD into your PC CD-ROM drive, and follow the on-screen instructions.

To prepare for Ericsson EPOC Connect:

1. Plug the larger connector on the docking cable into your PC COM port, and the smaller one, with the connection symbol facing downwards, into the serial port on your MC 218. Alternatively you can connect via infrared.
2. On your MC 218, select **Remote link** on the **Tools** menu.
3. Set Link to Cable, Baud rate to 115200 and tap **OK** or press Enter.
4. On your PC, click the My Ericsson icon on the desktop and Ericsson EPOC Connect automatically connects to your MC 218 and displays icons representing its disks. Please refer to the online help for Ericsson EPOC Connect for detailed information.

Note! Usually it does not matter which COM port on your PC you use to connect to your MC 218. Ericsson EPOC Connect quickly checks each port in turn to find a connected MC 218. See the "Troubleshooting" chapter if connection problems arise.



Using Ericsson EPOC Connect to Print via a PC

You can use Ericsson EPOC Connect to connect your MC 218 to a PC via the PC docking cable. You can then print files from your MC 218 to almost any of the printers installed in Windows on your PC, whether directly connected or networked to your PC.

To print via a PC:

1. Tap the Printer icon in the Control panel on the MC 218 Desktop screen, or select **Printing ► Print setup** on the **File** menu in the program from which you want to print.
2. If you are printing from within a program, press **Printer**.
3. Select Printer via PC as the method by which you want to print.

You can now print a file using Ericsson EPOC Connect to print via a PC. Refer to the Ericsson EPOC Connect online help for more information.

INTERNET

Internet is the standard World Wide Web browser in your MC 218. The World Wide Web (often known simply as “the Web”) is a large collection of sites or pages which are a part of the Internet. These web pages usually contain text and pictures, and can also contain files such as software. Web pages can be viewed using browsing software and are “linked” to each other, allowing you to move between them with ease.

You can use Internet to retrieve pages from machines anywhere in the world, search for information on a specific subject or download software.

Note: *For more detailed information on the Internet browser, please refer to the User’s Manual or the online help.*

What Do I Need to Browse the World Wide Web with My MC 218?

Before you can connect to the Internet with your MC 218 and mobile phone, you need to:

- Have a subscription with an Internet Service Provider or access to a corporate network (not initially necessary if you intend to try the Ericsson free-trial option to browse Ericsson’s Mobile Internet site and its links).
- Run the Internet Setup Wizard to set up the MC 218 for the Internet.
- Make sure your mobile phone is fitted with an infrared modem.
The infrared modem is designed for phones without a built-in infrared modem. Alternatively, the Ericsson 888 GSM phone, for example, has a built-in infrared modem and its IR port is activated in the phone’s main menu.
- Face the two infrared ports from each unit, the MC 218 and your phone, towards each other, no more than one meter apart.

Ericsson Mobile Internet Setup Wizard

Ericsson Mobile Internet Setup Wizard is a program that allows you to enter the Internet and Mobile Internet settings needed to connect to your Internet Service Provider or corporate network. This means easy setup for the Internet and Ericsson Mobile Internet (WAP). The first time you open the Internet



program, the setup wizard starts. Here you can choose between either setting up an Ericsson free-trial connection, or your own Internet connection. The latter requires that you already have an account with an Internet service provider or access to a corporate network. The free-trial connection gives you access to Ericsson's Mobile Internet site and its links. Follow the on-screen instructions to complete the setup.

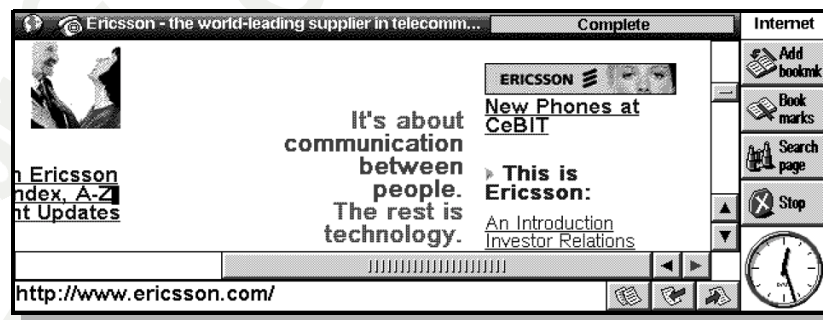
Tip! You can return to the wizard at any time by tapping the Setup icon on the Extras bar.

Note! The Desktop Control Panel includes three important settings called Internet, Modems and Dialing. With Internet you can manually edit your internet subscription preferences and with Modems, you can edit modem configuration information. With Dialing you can enter your dialing details. See the User's Manual on the CD for more details.

Connecting to the World Wide Web

To start a connection to the World Wide Web:

1. Tap the Internet program icon.
2. Open the web page you want by doing one of the following actions:
 - Tap once in the location line, then type the address of the web page you want to view and press Enter.
 - Tap **Search page** on the toolbar to open the search page in order to find information.
 - If you have already bookmarked web pages, select **Bookmarks** on the toolbar and tap a bookmark associated with a remote web address, then tap **Go to**.



Any of these actions instructs Internet to open a page which is not stored on your MC 218. This starts the modem dialing and initiates a connection to your Internet service.



Tip! If it takes a long time to open a page, you can turn off the images by choosing **Display preferences** on the **Tools** menu and removing the checkmark from the Load images automatically box.

Note! When the MC 218 is dialing or is connected to the Internet, the telephone icon in the title bar is displayed in the off-hook position.

Changing the Screen Display in the Internet Program

Internet has a number of options for changing the way information is displayed in order to increase the amount of space on the screen:

To show and hide the toolbar:

- On the **View** menu, select **Show toolbar**.

To show and hide the title bar:

- On the **View** menu, select **Show title bar**.

To show, move or hide the location line:

- On the **View** menu, select one of the options for **Show location**.

To show and hide the scrollbars:

1. On the **Tools** menu, select **Display preferences**.
2. On the Scrollbars page, use the Horizontal scrollbar and Vertical scrollbar radio buttons.

If you set these to Auto, the scrollbars appear automatically when the information being displayed requires them, but otherwise remain hidden.

Finding Text on a Page

You can search for text, a word or a phrase on a web page you have opened.

To find text on a page:

1. On the **Edit** menu, select **Find ► Find**.
2. Enter the text you want to search for and tap **OK**.

The Internet program searches for the text and highlights the first instance it finds.

To search for the next instance:




- On the **Edit** menu, select **Find ► Find next**.

You can also refine your search by using the following options in the **Find** dialog:

- **Direction:** use this to set whether the Internet program starts searching upwards or downwards from the part of the web page you currently have selected.
- **Match whole word:** use this to search only for the text you have typed in if it is a whole word, e.g. a search for 'link' would ignore 'hyperlink.'
- **Case sensitive:** use this to search only for text in the same case as the text you have typed in, e.g. a search for 'Link' would ignore 'link.'

Moving to a Previous Page

To return to web pages you have accessed since you last opened Internet:

- Tap the arrow buttons   or use **Go back** and **Go forward** on the **Go to** menu to move back and forward through the list of previous pages.
- Tap the history button  or select **History list** on the **Go to** menu to display a list of the last few pages you have viewed. Select one of the items in the list and tap the **Go to** button, or press Enter to open that page. If needed, use the scrollbar to view all items.

Setting a Home Page

A home page is your base location on the World Wide Web, e.g. your company's web site or a page you have created containing a variety of useful links. It is the first page a web browser opens when started.

To set a home page:

1. On the **Tools** menu, select **General preferences**.
2. In the Home page location line, enter the web address of the page you want to be your home page.
3. Tap **OK**.

You can also choose to use a local page as your home page. A local page is a page stored on your MC 218.

To set a local page as the home page:

- Enter the prefix *file:///* followed by the full path and filename of the local page. For example if the file you want to be your home page is called Mypage.htm and is stored in the Documents folder on the C drive, you would type: *file:///C:\Documents\Mypage.htm* in the Home page location line.

To open your home page at any time:

- On the **Go to** menu, select **Home page**.

Using Bookmarks

A bookmark is a “place-holder” you assign to a web page. By doing this, you can quickly find your way to that page from anywhere, without having to type in its web address.

To add a bookmark to a page:

1. Go to the page you want to add to your list of bookmarks.
2. Tap **Add bookmark** on the toolbar.

To add a bookmark to a link:

1. Tap the link you want to add a bookmark to, or press Tab until it is highlighted.
2. On the **Edit** menu, select **Add bookmark ► To selected link**.

To open a bookmarked page:

1. Tap **Bookmarks** on the toolbar.
2. Select the bookmark you want and tap it again or press **Go to**.



Tip! The web address associated with a bookmark is displayed as an information message when you select it in the Bookmarks dialog.

Using a Search Page

A search page is a web page where you can search for specific information, then follow links according to the results of your search. By setting a search page, you can move there rapidly with a single tap on a toolbar button.



To set a search page:

1. On the **Tools** menu, select **General preferences**.
2. In the Search page location line, enter the address of the search page.
3. Tap **OK**.

To open your search page:

- Tap **Search page** on the toolbar.

Note! *As a search page requires information to be returned by another machine, you should not set a local file to be your search page. Note that this means that if you are not connected to the web, tapping **Search page** will start a connection.*

MOBILE INTERNET

The Mobile Internet browser allows you to:

- Connect to the Internet and interact with specially-designed Mobile Internet services.
- View pages on the Internet designed for Mobile Internet.
- Access information from Mobile Internet pages on the Internet more quickly than you would by accessing HTML pages with a traditional web browser.

What Is Mobile Internet?

The Mobile Internet program is an Internet browser using a standard called Wireless Application Protocol (WAP) and a language called Wireless Markup Language (WML). This standard was specially created for wireless communication via mobile companions, such as your Ericsson MC 218, and mobile phones. Mobile Internet gives faster and better performance than a traditional web browser (using HTML). The Mobile Internet browser is suitable for interaction with services offering for example ticket and hotel reservations, or online banking and electronic commerce. It is also handy when you want to access text-based information, such as timetables, share prices and exchange rates.



Note! *The Mobile Internet browser cannot read HTML web pages.*

Using the Mobile Internet browser in many respects resembles the way you use a traditional web browser. Therefore the following sections deal only with actions that are typical to the Mobile Internet browser. For other instructions, please refer to the section about the web browser.

Setting Up Communication

The Mobile Internet browser is not pre-installed on your MC 218, but you can easily install it from the CD supplied with your MC 218.

In order to access the Internet you need to set up your MC 218 properly. The easiest way to do this is to run the Internet Setup Wizard. Please refer to the “Ericsson Mobile Internet Setup Wizard” section under “Internet” in this chapter.

If your operator refers you to another gateway than the default one for Mobile Internet, you must enter the new gateway information manually.



To set the gateway information:

1. Tap the Extras icon, and then tap the Mobile Internet program icon.
2. On the **Tools** menu, select **Preferences**.
3. Tap the Gateway tab.
4. Enter the gateway server number. This information can be obtained from your mobile phone operator. Some operators may require you to supply a gateway ID and password as well.




Note! *Mobile Internet (WAP) is a new technology that might not yet be supported by all operators.*

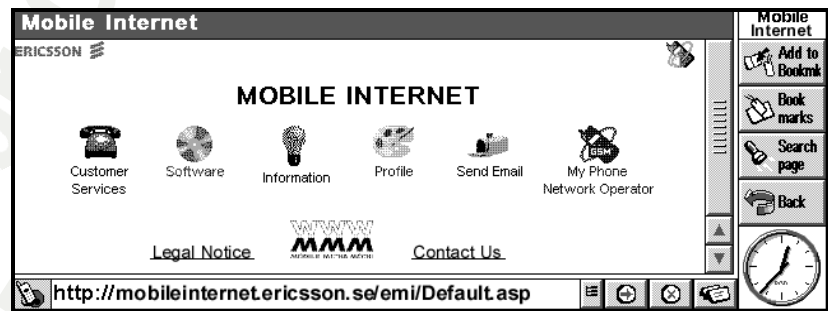
Opening a Mobile Internet Page

To open a location and view a page:

1. Connect your MC 218 to a mobile phone with a modem using infrared connection. Make sure the MC 218 is configured correctly for the Internet and that the IR port on your mobile phone is activated (where appropriate).
2. Open a Mobile Internet page by entering its address in the location box and then press Enter.

Alternatively:

- If you have already visited one or more Mobile Internet pages, their addresses are listed in the history list. Just select an address in the list by tapping the History list button  and tap the Go to button .
- If you have already entered one or more addresses in the location box on previous occasions, you can tap the Location list button  and then select the address you want to go to.
- If you have previously bookmarked Mobile Internet pages, tap **Bookmarks** on the toolbar, select a bookmark and then tap **Go to** or press Enter.



Any of the above actions instructs the Mobile Internet browser to open a page not stored on your MC 218. This starts the phone modem dialing and initiates a connection to your Internet service.

Navigating a Mobile Internet Page

A Mobile Internet page is often self-explanatory, with guidance to the available information using ordinary dialog controls. A Mobile Internet page typically consists of the following components:

- a title bar with page titles
- a scrollbar for scrolling up or down a page

- the actual contents of the page including text, images, command buttons, hyperlinks, choice lists, check boxes, text, number and date boxes, or radio buttons.

Ericsson's Mobile Internet Portal

A great starting point for exploring the Mobile Internet is Ericsson's WAP portal at <http://mobile.ericsson.com/mobileinternet>. Here you get easy access to a multitude of information, handy when you are on the move.

Example

Here follows an example of how you can use the Mobile Internet browser to get information. This example shows how you can get train timetable information.

1. Make sure your MC 218 and mobile phone are switched on and connected.
2. Tap the Extras icon at the bottom right of your screen to display the Extras bar.
3. Tap the Mobile Internet icon.

The program starts, displaying the browser window.

Enter Ericsson's Mobile Internet address (<http://mobile.ericsson.com/mobileinternet>) in the location box and press Enter.


This starts the connection to the Internet and loads the page. The location bar at the bottom of the window changes into a status bar showing:

- the current type of action, for example Receiving data.
 - a progress bar which shows how much of the page is currently downloaded.
 - a clock which shows how much time has elapsed since the download started.
4. The first page is displayed, containing links to different types of services. Tap the Information link.
 5. A second page is displayed with links to for example news, financial, weather and rail services.
 6. Tap the rail services link. On the next page, enter the start station and tap **Accept**.
 7. Enter the destination for your request. Tap **Accept**, and then enter date and time of departure.
 8. Tap **Accept**.
A new page is displayed containing the first set of results, including departure and arrival times, departure date and duration of travel according to the timetable request you made. Tap **Accept** to view the next set of results.
 9. If you want to end the session, select **Disconnect from network** on the **File** menu.

Browsing the Mobile Internet Faster and More Easily


One way to connect quickly to a Mobile Internet page that you have previously visited is to use the history list. The history list contains a list of the last few pages you have viewed.

To open a Mobile Internet page using the history list:

1. Make sure you are connected to the Internet.
2. In the Mobile Internet main window, tap the History list button  in the location bar.
The History list dialog box is displayed.
3. Select an address in the list and press Enter.
The Mobile Internet page you selected is displayed.

Alternatively you can use the location box to open Mobile Internet pages.

To open a Mobile Internet page using the location box:

1. Tap the Location list button  just to the right of the location box in the location bar.
2. Tap the address of the page you want to go to.
The selected Mobile Internet page opens.

Note! *The location list and the history list are not the same. The location list only contains addresses that you have typed in. The history list contains addresses that you have visited. The addresses are shown in chronological order.*

A quick way of accessing a Mobile Internet page that you have visited, is to bookmark it. A bookmark is a “place holder” you assign to a page. By doing this, you can quickly find your way to that page from anywhere, without having to type its web address.

To bookmark a Mobile Internet page:

1. Go to the page you want to bookmark.
2. Tap **Add to Bookmk** on the toolbar.
The Add current to bookmarks box is displayed.
3. Enter a name for the bookmark in the Name box, or keep the default name, i.e. the current address.
4. Tap your way to the folder where you want to store the bookmark. Tap **OK**.

Tip! *You can also create a new folder by tapping **New folder**.*

The bookmark is now stored and you can easily open the bookmarked page the next time you want to access it.

To open a bookmarked Mobile Internet page:

1. Tap **Bookmarks** on the toolbar.
The Bookmarks dialog box is displayed.
2. Select the bookmark you want and press Enter.
The selected Mobile Internet page opens.

You can also open a Mobile Internet page on the **Bookmarks** menu.

To open a bookmarked page using the Bookmarks menu:

- On the **Bookmarks** menu, select the bookmark you want.

Tip! *If the bookmark you want is not visible, scroll through the menu.*



MESSAGE

Use the Message program, together with your mobile phone, to create, send, receive and manage e-mail, fax and SMS messages. You can prepare, read and reply to messages on your MC 218 while on the move, then whenever you are ready, connect to your mobile phone with an infrared modem, and transfer your messages. You do not need to be connected to your Internet account to prepare, read and respond to messages; the only time you need to connect is when you send or receive messages.

E-mail

There are four stages for getting started with e-mail:

1. Preparation
2. Ericsson Internet Setup Wizard (only if you have your own subscription and have not set up the connection to the Internet before).
3. Entering e-mail settings in Message.
4. Working with e-mail.

Note! *Modem, Internet service provider/corporate network and location settings are found in the Desktop Control panel. More detailed information about these settings is found in the “Message” chapter of the User’s Manual on the CD or in the online help.*

Preparation

Before opening Message, connecting to the Internet and transferring messages, you should make sure that you have a DATA subscription with your mobile network operator and an Internet subscription, or access to a corporate network.

Ericsson Mobile Internet Setup Wizard

See the “Ericsson Mobile Internet Setup Wizard” section under “Internet” for information on automatic setup. If you already have set up your own connection to the Internet, you do not need to repeat this step.

Note! *The Ericsson free-trial connection does not work with e-mail, you must use your own Internet subscription or corporate network access.*

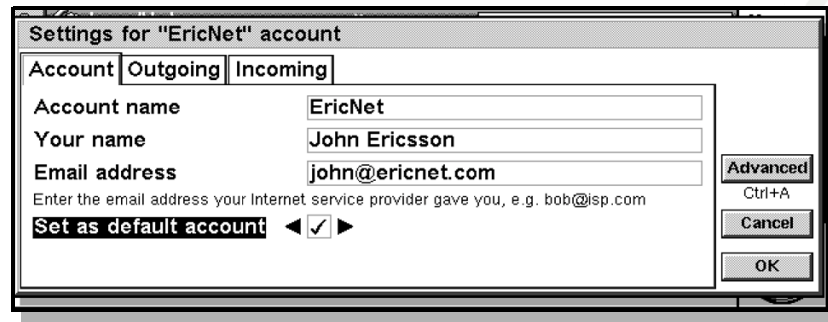
Entering E-mail Settings in Message

Before you can start to send and receive messages you need to enter set up information.

To enter e-mail settings in Message:

1. Take out your Internet Service Provider subscription or corporate network information.
2. Start the Message program.

3. On the **Tools** menu, select **Add new account ► Email**.



4. Enter all the required information on the three pages of the New Email account dialog box. Please refer to the online help or the User's Manual for detailed information.



Tip! You will receive the above information when you open an account with an Internet service provider, or from your corporate network support.

5. Tap **OK**.

Working with E-mail

To create and send an e-mail message, you first write the message and save it to the outbox. You then send the message from the outbox.

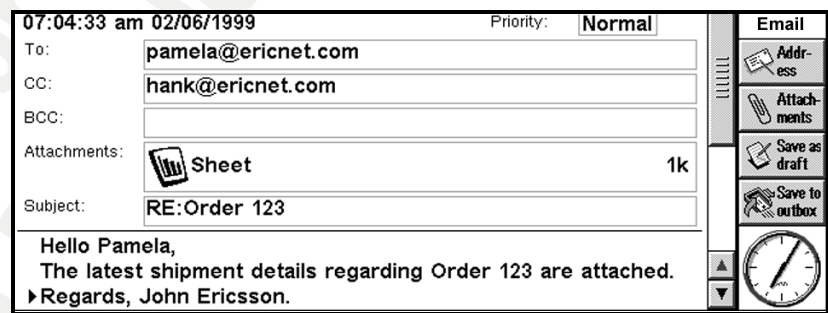
To create an e-mail message:

1. Open the Message program, tap **New** on the toolbar, select **Email**.
2. Enter the e-mail address of the recipient. If you want to send the message to more than one person, press Enter after each address.



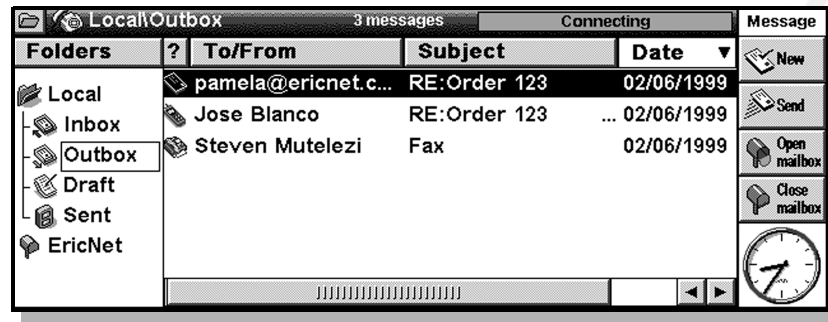
Tip! To add addresses from Contacts, tap **Address** on the toolbar.

3. Enter a subject and the message you wish to send.



4. When you have finished writing your message, use one of the following buttons on the toolbar:
 - To queue the message for sending, tap **Save to outbox** on the toolbar.
 - To store the message in the Draft folder for completion later, tap **Save to draft** on the toolbar.

To send an e-mail from the outbox:



1. Make sure your infrared connection is activated and that the MC 218 and your phone are connected. See the “My Phone” section for details.
2. On the Outbox toolbar, tap **Send ► Email**.
3. Tap **OK** in the Connect to Internet dialog if the settings are correct. The message will now be sent.

To retrieve e-mail:

1. Tap **Open mailbox** on the toolbar to connect to your remote mailbox. If mail has arrived, you can copy or move the messages from the remote mailbox to your local inbox on the MC 218.
2. Select the messages you want to read and tap **Copy (inbox)** on the toolbar. To move messages, select **Move to Inbox** on the **Transfer** menu.



Tip! To select several messages, hold down the **Ctrl** key while you tap each message you want.

3. If you now want to go offline and disconnect from the Internet, tap **Close mailbox** on the toolbar, and select **Disconnect from Internet** on the **File** menu to close the connection.

For more detailed information about using e-mail and setting up the Message program, please refer to the “Message” chapter of the User’s Manual on the CD.

Fax

Preparation

Before you send a fax, make sure you have entered your details in the Fax settings dialog.

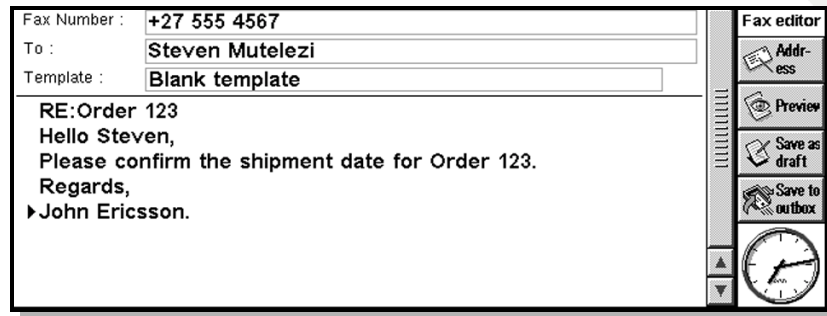
To enter fax settings:

1. Open the Message program.
2. On the **Tools** menu, select **Account settings ► Fax**.
3. Enter your information on the Details and Modem pages and press Enter.

Working with fax messages

To create a fax:

1. On the **Message** menu, select **Create new fax** or tap **New** on the toolbar and select **Fax**.



2. Enter the fax number, the recipient's name and select which template to use, then write the fax. While writing your fax you can use the options on the **Insert** and **Text** menus to add images and formatting to your fax.

Tip! Tap **Address** on the toolbar to insert a fax number from *Contacts*.

3. When you have finished writing your fax, use one of the following buttons on the toolbar:
 - To queue the fax for sending, tap **Save to outbox** on the toolbar.
 - To store the fax in the Draft folder for completion later, tap **Save to draft** on the toolbar.
 - To view how the fax will look on the machine receiving it, tap **Preview**.

Note! You can prepare a fax from any program on your MC 218 from which you can print, for example *Word*, *Sheet* and *Sketch*, then add the cover sheet in *Message*. For more detailed information about faxing from within programs, please refer to the "Message" chapter of the *User's Manual* on the CD.

Sending fax messages

There are three ways to send fax messages:

1. **Send all faxes:** Message works through the faxes in the Outbox, dialing up a connection and then sending the fax to each destination in turn.
2. **Send a selected fax:** You select one fax in the Outbox to send. Message dials up that connection and then sends the fax.
3. **Online sending:** You set up a connection using a phone, and then instruct Message to send the fax. Please refer to the online help or the User's manual on the CD for this type of fax transmission.

To send all faxes:

1. Make sure the MC 218 and your mobile phone are connected.
2. On the Outbox toolbar, tap **Send ► Fax**.
3. Unless you removed the checkmark from the Show connection dialog box in the Fax settings dialog, you see the Connect dialog. This displays your current location and the modem you are using.



4. Tap **OK** to confirm the settings and send the fax.

Note! *You can cancel the fax transmission by selecting **Stop** on the **File** menu. After the faxes have been sent, you see a summary of the number of faxes that were sent, and the number which failed to send, and any which were not sent because you stopped the transmission. Faxes that were sent are moved to the **Sent** folder.*

To send selected faxes:

1. Select the fax you want to send in the Outbox.
2. On the toolbar, tap **Send** ► **Selected**.
3. Tap **OK** to confirm the settings and send the fax.

SMS

The Short Message Service (SMS) function in the GSM system allows you to send and receive text messages. Your Ericsson MC 218, together with an Ericsson phone, provides a convenient way of doing this.

Preparation

Make sure that SMS is part of your network operator subscription, and that your phone is set up to send and receive SMS messages. Consult your phone manual or network operator if you need more information on how this is done.

To enter SMS settings:

1. Make sure your phone is connected to the MC 218.
2. On the **Tools** menu, select **Account settings** ► **SMS**.
3. Enter your SMS settings information and press Enter.

Working with SMS

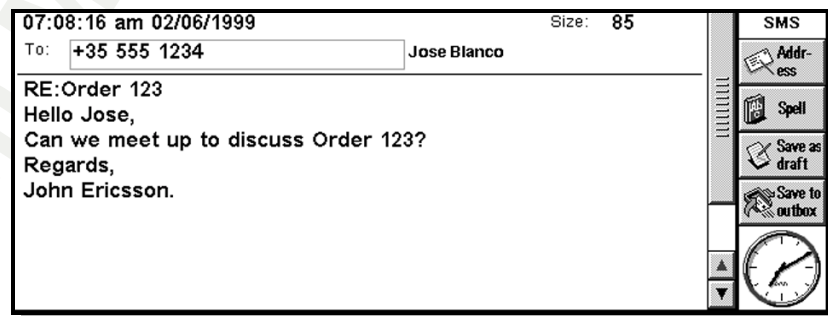
You can now send, receive and read text messages by using Message and your mobile phone. If you have received SMS messages on your mobile phone, you can copy them to your MC 218 for easier reading.

To send an SMS message:

1. Go to the Message program.
2. Tap **New** on the toolbar, select **SMS** and enter your SMS information.

Tip! Tap **Address** on the toolbar to insert a phone number from **Contacts**.

3. Tap **Save to outbox** on the toolbar.



4. To send, connect your MC 218 to the mobile phone (and where appropriate, make sure the phone's infrared port is activated).



5. Tap **Send ► SMS** on the toolbar in the Outbox. The message will now be sent.

To copy an SMS message from your phone:

1. When you receive an SMS message to your phone, the phone display notifies you. To copy the message to your MC 218, make sure the MC 218 is connected to the phone, and, where appropriate, that the phone's infrared port is activated.
2. Go to the Message program.
3. On the **Transfer** menu, select **SMS ► Synchronize with phone**. The message is moved to your inbox.

To read an SMS message:

1. Tap the Local Inbox folder icon and highlight the message you want to read. Then press Enter.
2. Once you have finished reading your messages, tap **Close** on the toolbar, or select **Close message** on the **File** menu to return to Folder view.

COPY FILES TO ANOTHER MC 218

The infrared port on your MC 218 makes it possible to exchange information between two MC 218 mobile companions without the use of a cable.

1. Place the two MC 218 infrared ports towards each other, not more than one meter apart.
2. On the sending MC 218, select the document you want to transfer.
3. On the receiving MC 218, tap the Desktop icon and open the folder where you want to place the file.
4. On the sending MC 218, go to the Command icon bar, tap the Infrared icon and select **Infrared send**.
5. On the receiving MC 218, go to the Command icon bar, tap the Infrared icon and select **Infrared receive**.
6. Dialog boxes with progress bars appear on both machines to indicate that the transfer is taking place. When the dialogs close, the transfer is complete.
7. There is now a copy of the selected information or file on the receiving machine.

Note! See the User's Manual on the CD for more detailed information.

POSTCARD

The Postcard program allows you to:

- Create and edit electronic postcards.
- Transfer images from a digital camera to the MC 218.
- Send electronic postcards from the MC 218 via the Message program.

The Postcard and Message (e-mail) programs in combination offer you the perfect solution for sending personalized messages with photo, text and freehand drawings or notes via the MC 218 and your mobile phone to the e-mail program of another computer.

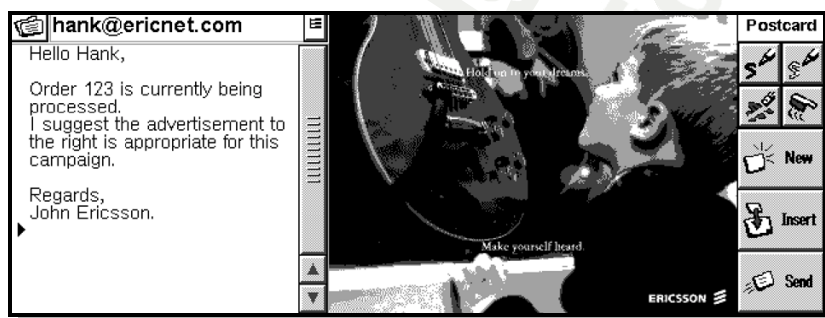


Creating a New Postcard

The first time you open the Postcard program, an empty default postcard is displayed. After this the last used postcard is displayed each time you open the program. If you do not want to use the default postcard, you may create a new postcard file.

To create a new postcard:

1. Tap the Extras icon and then tap the Postcard icon.
2. Tap the **New** button on the toolbar. The Create new postcard dialog is displayed.



3. Enter a name for the postcard file in the Name box and specify where you want to save it in the Folder box, either by typing a path or by tapping **Browse** and browse to the appropriate folder.
4. Tap **OK**.
You can now tap **Insert** on the toolbar to start inserting a photo from the digital camera. See the section below for information on how to finish your postcard.

Inserting a Photo from the Camera

You can insert a picture into your postcard by transferring it from a digital camera.

To insert a photo from a camera:

Note! Postcard only supports infrared transfer from IrTran-P compatible cameras.

1. With a postcard opened, tap **Insert** on the toolbar on your MC 218 and select **From camera**.
When infrared communication is initialized, a dialog box with a progress bar appears.
2. Select the photo you wish to transfer in the camera.
3. Press **Send/Transfer** (depending on camera type) on the camera and place the camera so that the two infrared ports are facing each other.
When the photo has been transferred, it is inserted into the postcard.

Note! If any errors occur when initializing or transferring, there will be no progress for some time. Tap **Cancel** and try again.



Note! *If there is not enough memory to convert the image to Postcard format, an error message will be displayed.*

You can choose to store the image either in Postcard format or in its original size. In Postcard format, the image is resized to save memory and this enables quick transfer when a postcard is sent as e-mail. The original image format requires more memory and takes longer to send. However it is viewable in its original size when receiving e-mail on a desktop computer. Saving an image in its original size requires up to 400 kB of storage memory (based on a resolution of 1280 x 1024 pixels).

To toggle between image formats:

- On the **Tools** menu, enable or disable **Original image size** before you transfer the image to your MC 218.



Note! *It is not possible to draw on an image in MC 218 when it is in its original size format.*

Inserting an Image from a File

You can insert a JPEG image stored on your internal MC 218 disk to your postcard.

To insert an image stored on the disk drive:

1. With a postcard opened, tap **Insert** on the toolbar and select **From file**.
2. In the Insert image dialog box, enter name and location of the image file you want to insert and tap **OK**. You can also browse to the file location. The image is inserted into the postcard.

If your camera has a CompactFlash card, you can insert the card into the MC 218 and then copy an image from the CompactFlash card to your postcard, provided the image is in JPEG format. In this case you can use images from cameras that are not IrTran-P compatible.

To insert an image from a CompactFlash card:



Note! *Make sure your MC 218 is switched off when you insert the flash card.*

1. Insert the CompactFlash card into drive D on the right-hand side of your MC 218.
2. Switch on the MC 218 and start the Postcard program.
3. Open the Postcard file where you want to insert the image.
4. Tap **Insert** on the toolbar on your MC 218 and select **From file**. The Insert image dialog box is displayed.
5. Select D in the Disk box and select the image file you want to insert into your postcard.
6. Tap **OK** to insert the image.

Inserting Text From a File

You can insert text from a text file into the text area of your postcard.

To insert text from a file:

1. With your postcard open, select **Text from file** on the **Insert** menu.
2. In the **Open** file dialog, enter name and location of the file you want to insert text from.
3. Tap **OK**.

All text from the selected file is inserted into the text area of your postcard.

Note! *Any formatting or images contained in the inserted text will disappear. To use text from a file (e.g. Word) on your PC, you must save it as plain text before inserting it into Postcard.*

Saving a Postcard

When saving you can choose to save the whole postcard. Additionally, you can save an inserted photo or image with any added freehand drawings as a separate JPEG file. You can also save the text entered in the text area of the postcard as a separate file. This could be useful if you want to re-use the same image or text in more than one postcard. Saving a photo in its original size requires up to 400 kB (at a resolution of 1280 x 1024 pixels). The required memory size may also vary depending on what camera you use.

To save the complete postcard:

- With the postcard open, select **More ► Save Postcard** on the **File** menu. The postcard file is saved according to the file preferences you chose when the file was created. See the “Creating a New Postcard” section.

Note! *A postcard is automatically saved when the postcard is closed, when a new postcard is created, or when you open another postcard.*

Tip! *You can also save a copy of an existing postcard under a new name using the **More ► Save Postcard as** command on the **File** menu.*

To save a postcard image:

1. With the postcard open, on the **File** menu, select **More ► Save image as**.
2. In the **Save image as** dialog box, enter a name for the image file and a location to save it to.
3. Tap **OK**.

A copy of the image/photo in the postcard is now saved as a separate file.

Note! *The image quality is reduced each time you re-save an image.*

To save the text of a postcard:





1. With the postcard open, on the **File** menu, select **More ► Save text as**.
2. In the **Save text as** dialog box, enter a name for the text file and a location to save it to.
3. Tap **OK**.

A copy of the text in the postcard is now saved as a separate file.

Note! *The text is saved as plain text, and any formatting disappears.*

Drawing on an Image or a Photo

With the MC 218 pen, you can make freehand drawings on an image or a photo in your postcard. On the toolbar of the Postcard main window, there are four buttons that you can use to draw, erase or clear the image of all drawings.


- Tap Draw Black  to draw in black on an image.
- Tap Draw White  to draw in white on an image.
- Tap Erase  to manually erase parts or all of a drawing.
- Tap Clear  to automatically clear all drawings from an image.

Note! *You cannot draw on an image saved in its original size (Original image size on the **Tools** menu).*

Entering an Address

Before you send your postcard, you must insert an address. You can choose addresses from your Contacts database or manually type the e-mail address in the address box. The Postcard program utilizes the e-mail part of the Message program, and postcards are sent as ordinary e-mails.

To enter an address:

1. Tap **To**  on the top left-hand side of the postcard.
2. Select the address you want to send the postcard to in the displayed contacts list and tap **OK**.

Tip! *Here you can also search for addresses and names by tapping the **Find** button.*

3. To enter more addresses, repeat steps 1 and 2 above. Use a semicolon to separate addresses.

Tip! *Alternatively you can type in the addresses in the address box.*

Sending a Postcard

When you have inserted a photo or drawn a sketch and added the text you want to include in your postcard, you are ready to send it.

To send a postcard:

1. With the postcard open, tap **Send** on the toolbar.
The postcard file is placed in the Outbox of the Message program.
2. Open the Message program and send the postcard as you would any e-mail message.
Please refer to the “Message” section of this chapter for more information on e-mail.

Receiving a Postcard

You receive a postcard in the Message program on your MC 218 as an e-mail message with an attachment.

To receive a postcard:

1. Open the postcard e-mail message as you would any e-mail message.
2. The message has two attachments. Open the HTML attachment by tapping its symbol.
3. You can now view the postcard in the Internet browser.

Customizing the MC 218

You can personalize and customize your MC 218 by adjusting settings, adding ID and password, and loading new software. Most customizations are done using the Control panel.

ENTERING OWNER INFORMATION

It is a good idea to type contact information as “owner information” so that if you lose your MC 218 it can be returned when found.

To add owner information:

1. In Desktop, tap **Control panel** on the toolbar.
 2. Tap the Password icon in the Control panel twice.
 3. Tap **Owner info** and enter your details. The labels provided are only suggestions. You can change them if you want to.
 4. Tap **Done** to close the dialog.
- You can then set whether you want the owner information screen to be displayed At switch on, Once per day or Never. You can still display the owner information at any time by selecting **Owner** on the **Information** menu in Desktop.

USING PASSWORDS

You might want to set a system password to stop anyone from looking at the files on the disk drive of the MC 218.

To set a system password:

1. In Desktop, tap **Control panel** on the toolbar.
 2. Tap the Password icon twice.
 3. Select At switch on in the Display owner information box.
 4. Check Ask for password.
 5. Type the password twice for confirmation and then press **OK**.
- Your password is now set. You are asked for it whenever you turn on the MC 218 or try to change your password information.

Tip! *The system password does not protect files stored on Memory disks or files copied to other machines.*

Note! *If you have forgotten the system password, you must reset the machine. All the files stored on the disk drive will then be lost.*

You can prevent other people from opening your Word and Sheet files by setting a password for each file. For example, you may have a Sheet database containing your personal finance details.





To set a password on a file:

1. While you are in the file, select **Password** on the **File** menu.
2. Type your password twice for confirmation.
3. Press **OK**, and the file is saved immediately with the password.

When you want to open the file, you are asked to type in the password.

Tip! *The password for an individual file will protect it if you transfer it to a Memory disk or another machine. If you copy the file, the copy is protected by the same password. The password also prevents the file from being converted to another format on a PC.*

Note! *If you have forgotten the password for a file, you will not be able to open it.*

CUSTOMIZING THE DESKTOP

You can use the commands on the **View** menu to change how the Desktop screen looks and works:

- Change the position of the Title by selecting **Title position**, and the width of the columns by selecting **Column width**.
- Use **Zoom in** and **Zoom out** to change the size of text and icons on screen so that more or fewer files and folders are displayed.
- Turn the toolbar off and on with **Show toolbar**; without the toolbar you can see more of the Desktop screen.
- Control how the files are sorted, and what file information is displayed with **Sort files** and **Show file details**.

You can customize many of the ways that the MC 218 works in the Desktop by using **Preferences** and the icons in the Control panel. For example, you might want to change the automatic switch off setting, owner information, the standard printer and print preview settings, and set up a password to protect your files from prying eyes.

Extras bar

You can customize the positions of icons on the Extras bar, so that the icons for your favorite programs appear in particular positions. To display a dialog where you can set this, press **Enter** when the Extras bar is displayed, or tap the word Extras on the left of the Extras bar.

Hidden files and folders

You can choose to display hidden files or the System folder in your MC 218.

To display hidden files or the System folder:

1. Go to the Desktop screen.
2. On the **Tools** menu, select **Preferences**.
3. Check the boxes of your choice.

Here you can also change the standard folder for files and the key combination for opening multiple files.

Note! *The System folder contains files that are used by the MC 218 programs themselves. You should not normally need to access these files, that is why this folder is not shown as standard. Do not delete or modify files in this folder or*



create new files in this folder, or you may have problems using the MC 218 programs.

CONTROL PANEL SETTINGS

A variety of important settings for your MC 218 are set in the Control Panel.

To display the Control panel:

- In Desktop, tap **Control panel** on the toolbar, or select **Control panel** on the **Tools** menu.

Initially, you should set up the Time & Date, Screen, Switch on/off, and Printer if you intend to use one. You might also like to set up owner information and a password. You may wish to change other settings later.

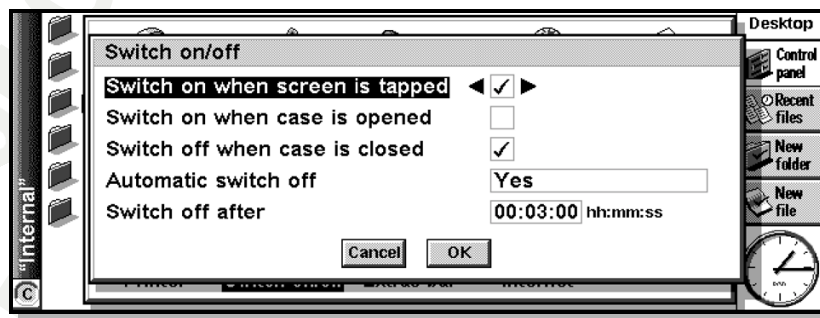
Time & Date is for setting the current time and date for the MC 218.

Note: *Use the International settings to change the format in which times and dates appear.*

Screen is for changing the screen contrast and backlight automatic switch off and re-calibrating the touch sensitive screen if the MC 218 stops responding to your pen taps.

Note! *The backlight is initially set to switch off if you have not pressed a key or tapped the screen for 1 minute. Increasing this time setting reduces the life of the batteries.*

Switch on/off is for controlling how and when the MC 218 switches on and off. For example, you might like it to switch on when you tap the screen, and off when you close the case.



As standard, the MC 218 switches off automatically if you do not tap the screen or press a key for 3 minutes. This is to save battery power. You can change this with the Automatic switch off and Switch off after settings.

Printer is for selecting the printer to print to, the page size to use and the standard settings for Print preview in all the programs. See the “Printing” section in the “Working with MC 218” chapter in the User’s Manual for more details.

Password is for setting up a MC 218 password and a startup screen that contains your owner information. You can set passwords on individual Word and Sheet files using the programs' own Password commands.

Note! *The password that you set in the Control panel does not protect files stored on Memory disks or files copied to other machines.*

Sound is for controlling the sounds that the MC 218 makes when you press keys, tap the screen and perform other actions.

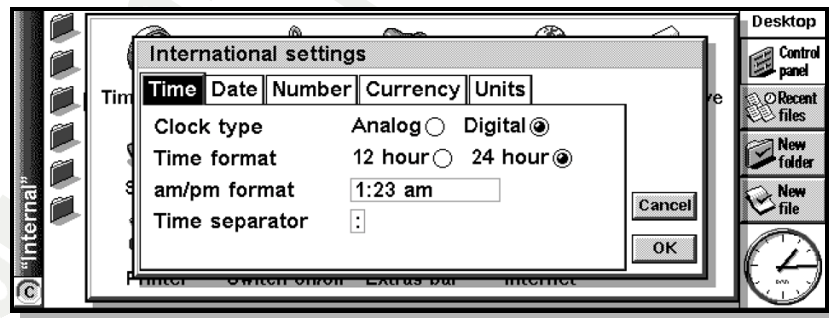
- To change the volume of sounds: select the sound level you want for Beeps, Key clicks or Screen clicks (Off, Quiet or Loud).
- To switch all sounds off: remove the checkmark from the Sounds on box.

Note! *This setting also affects alarm sounds – when the checkmark is removed, alarms will not sound, though they are still displayed on screen.*

Dialing is for setting up automatic dialing on the MC 218. See the “Dialling” chapter in online help for more details.

Modems and **Internet** are for modem and Internet settings. These settings are also important for your e-mail service. Please refer to the User's Manual or the online help for detailed instructions on these settings.

International settings is for settings which may vary from country to country, e.g. the currency, unit and date formats.



Keyboard is for settings that control how long you have to hold a key down before a repeat keypress occurs, i.e. how long you have to hold down r to get rr (delay before the first repeat), and how long you have to hold down r after rr has appeared before you get rrr (subsequent delay).

MANAGING POWER

This section describes how to manage battery power effectively.

Battery Type

The Ericsson MC 218 is powered by:

- two AA size 1.5-volt batteries (supplied) – alkaline batteries are recommended.
- one Lithium 3-volt CR2032 backup battery (supplied). This preserves your information while you change the main batteries.



Note! *You will lose information if you remove both sets of batteries at the same time, or allow both sets of batteries to become completely run down. The MC 218 warns you when its batteries are getting low, in plenty of time to change them.*

You can use AA-sized rechargeable Nickel Metal Hydride (NiMH) batteries to power the MC 218, but some care is required.

If you use rechargeable batteries:

- It is best to keep two sets of rechargeable batteries: when the pair in the MC 218 needs recharging, swap them over. If you have just one pair, you will use up the backup battery while you are recharging them.
- You should replace them with fresh non-rechargeable, preferably alkaline batteries, if you are not going to use the MC 218 for a while.



Note! *When rechargeable batteries lose their charge, they do so very quickly, and you may get very little advance warning. The backup battery preserves your information for a limited time.*

You can also run the MC 218 from the main electrical outlet. You should use only Ericsson approved main electrical outlet adapters. See your Ericsson dealer for more information.

Battery Status

To view battery status:

- In Desktop, choose **Battery** on the **Information** menu.
The displayed dialog box shows how much power there is in the main and backup batteries, what power source is used, and usage information.

You can prolong the life of the batteries by considering the following:

- Set the automatic switch off time to a lower value (Switch on/off icon in the Control panel).
- Use the Backlight sparingly and set its automatic switch off time to a lower value (Screen icon in the Control panel).
- Set the Link value to Off when you are not using cable link or infrared link (select **Remote Link** on the **Tools** menu in Desktop).

Switch Off

You can adjust the way your MC 218 switches on and off.

To adjust the Switch on/off settings:

1. In Desktop, tap **Control panel** on the toolbar.
2. Tap the Switch on/off icon twice and make your selection.



Note! *If you set Automatic switch off to No the MC 218 does not switch off automatically. Do not select No if you use batteries – the batteries will run down if you inadvertently leave your MC 218 turned on.*

Please refer to the online help for detailed information on the different setting options.

Troubleshooting

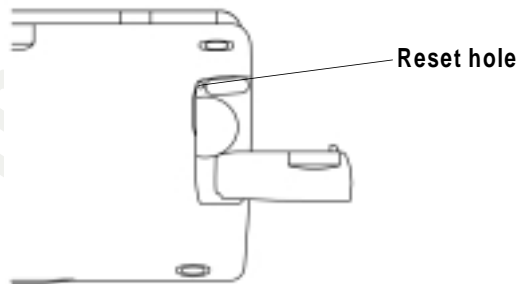
RESETTING YOUR MC 218

If you find that you cannot exit a program normally, move to the Desktop screen and select **List ► List open files** on the **File** menu. Select the program from the list and press **Close file**.

If this does not work, or if your MC 218 appears to have locked up, you can always perform a “soft reset.” This should restart your MC 218 while preserving most of your information.

It is worth trying a soft reset if the keys on the MC 218 do not appear to respond, or if the MC 218 seems to switch on and you are sure the batteries are good (especially if the contrast still appears to work), but the screen is otherwise blank.

- To perform a soft reset: gently press something like an unfolded paperclip into the reset hole, above the backup battery location.



After a soft reset, any changes to open Word or Sheet files (or OPL programs) are lost. Your other files on the disk drive are almost always safe.

It is possible, although unlikely, that a program failure can cause the reset to lose the information on the disk drive and could even prevent the reset from working at all. If this happens, you will have to perform a “hard reset.”

WARNING! A hard reset resets the MC 218 completely, and all information on the internal disk drive is lost.

- To perform a hard reset: press the unfolded paperclip into the reset hole as for the soft reset. Turn the machine and then hold down both Shift keys, and press Esc to switch on.

OTHER PROBLEMS

This is a selection of diverse problems and suggested solutions. Please refer to the online help or the User’s Manual if your problem is not in this section.

Could not connect to phone

If you have problems connecting your MC 218 to the phone, such as when

you use My Phone and want to copy data from your Phone Book, you could try one or more of the following before you try to reconnect:

- Close the My Phone program and open it again.
- Make sure that **Remote Link** on the Desktop **Tools** menu is set to Off.
- Switch off the phone and then switch it on.
- If you are using a detachable infrared modem (DI27/28) with your Ericsson phone, switch off the phone, remove the modem, then attach it again and switch on the phone.
- If you use an Ericsson phone with a built-in infrared modem, e.g. 888, make sure the IR port is activated.

Unable to receive pictures from my camera

If you have problems transferring a picture to the Postcard program in the MC 218, you should make sure that:

- The camera you are using is IrTran-P compatible. Check that it has a logo confirming this.
- An infrared transfer was initiated. If this was not the case, another program on the MC 218 using the infrared system might be running. Close the other program and try again.
- Your camera is not too close or too far away from the MC 218. Position the camera's infrared eye 10–15 centimeters (4–6 inches) from the infrared port of your MC 218.

Problems connecting to Internet

If you try to connect to your Internet service, using the Internet or Mobile Internet programs, and the “Problems connecting to Internet” message is displayed, you should do the following:

1. On the Desktop screen, tap **Control Panel** on the toolbar. Open the Internet section.
2. With the Internet service provider you use, tap the **Edit** button.
3. Check all the settings for the Internet service, in particular the phone number.



Tip! You should try dialing the number using an ordinary phone, to check that the line is one answered by a modem.

4. Close the Internet section of the Control Panel and open the Dialing section.
5. With your current location selected, tap the **Edit** button. Check that Connection type is set to Mobile, if you are using your mobile phone as a modem.
6. Close the Dialing section of the Control Panel and open the Modem section.
7. Make sure the correct modem is set in the Current modem box. Tap the **Edit** button.
8. On the Modem page, reduce the Baud rate the modem communicates at in the Speed box. Check also that the other modem settings are correct according to your modem manual.



Forgotten your password?

If you forget a password for a Word or Sheet file, you will not be able to open the file again until you remember the correct password.

If you forget the password for the whole machine, you will not be able to use your MC 218 until you perform a “hard reset.” All the files on the internal disk drive will be lost.

See the “Resetting Your MC 218” section above for more information.

Problems switching on and off?

If your MC 218 does not seem to switch on:

- Check the screen contrast.
- Replace the main batteries. If you continue to use your MC 218 when the main batteries are low, it will lose power and switch off. You cannot switch it on again until you replace the main batteries.

If your MC 218 does not seem to switch off:

- Check the automatic switch off time by using the Switch on/off icon in the Control panel on the Desktop.

Note! *If you use Program (OPL), note that a running OPL program can prevent automatic switch off if it neither pauses nor waits for a keypress.*

Memory Full?

When the memory is nearly full, warning dialogs will appear when running programs to indicate that the MC 218 memory is almost full, and there is not enough memory to perform some tasks.

Many of the tasks you perform require just a little free memory in order to work: displaying dialogs, menus, etc. These can fail with a message like “Memory full.” Do not worry, the MC 218 will not allow you to use all of the available memory; it always sets aside enough memory for you to close a program or save an open file to a Memory disk.

Files saved on the disk drive and open programs both use memory. So, if the memory is nearly full, you should be able to free some memory by closing some programs. Close the program using the program’s **Close** command, or select **List open files** from the **File** menu on the Desktop to check which programs are running. Close the programs or files that you do not need to have open at the moment.

You can also delete any unwanted files from the Desktop, or move files to a CompactFlash disk to free more memory. You can also remove programs using Add/remove in the Control panel. Programs can also be installed on a CompactFlash disk to save memory on the internal disk.

An alarm sound didn’t ring. Why?

- If the alarm sounds like beeps, your batteries are too low to play the alarm sound you have chosen. See “Managing Power” in the “Customizing the MC 218” chapter for more help.
- It may also be that the Sound is off so that the alarm screen is displayed but the sound is inaudible. The alarm screen shows whether the sound is off or silenced for a particular period. Use the Sound icon from the Control panel on the Desktop to switch the sound back on again.

- If an alarm is due to ring while you are recording another sound, the alarm is postponed until you have finished your recording.

Global times are not correct in the Time program. Why?

This is likely to be due to daylight saving, or summer time settings (where clocks are put forward for the summer months).

The dates when clocks are due to change vary from country to country, and sometimes even within a country. Some countries do not change to summer time at all. Therefore, the MC 218 clock does not change automatically on the date that the clocks change. You will need to make sure that each zone is set to use its “summer time” setting when the clocks change in those countries.

Unable to connect to my PC for synchronization. Why?

Check the PC docking cable connection between your PC COM port and the MC 218 serial port. If the connections were loose, restart your PC.

MC 218

On the **Tools** menu in Desktop, ensure that **Remote Link** is set to Cable (or Infrared where appropriate).

The MC 218 must be turned on and, if used, your MC 218 password must be entered for your Ericsson communication to commence.

Please see the online help or the User’s Manual on the CD for further information on using Ericsson EPOC Connect:

- Press Fn + Help and search for, or choose, the subject you want.

On your PC

Some devices may be using the COM port in such a way that Ericsson EPOC Connect is unable to establish a connection. Check the configuration of COM ports and the serial mouse attachment settings in the Control Panel settings on your PC.

Right-click the My Ericsson icon and choose **Properties**. On the Connections tab under Settings, clear the COMs ports that are used by other devices, and check the one you are using.

Please see the online help for more information on using Ericsson EPOC Connect:

- Select **Start|Programs|Ericsson EPOC Connect|EPOC Connect Help**
- Select the My Ericsson icon on the PC desktop and press **F1**
- Double click the My Ericsson icon and select **Help|Help Topics**

My batteries seem to run low too quickly.

Ensure that **Remote Link** on the **Tools** menu in Desktop is set to Off when using the MC 218 in standalone mode.

Fax problems?

Try changing the fax class or reducing the speed at which the fax is sent.

- To change the Fax class, go to the Desktop, tap **Control panel** in the toolbar, and open the Modems section. Tap **Edit** on the Modems page. Fax class 2 is the preferred setting. The fax speed can be changed from within the Message program. On the **Tools** menu, select **Settings ► Fax**. Tap the Modem tab and enter a reduced maximum speed.

Important Information

Your MC 218 is a highly sophisticated electronic device. Read this information to get the most out of your product.

Before using the MC 218 together with your Ericsson phone, read the safety instructions in the User's Guide for the phone.

PRODUCT CARE

- Do not expose your product to liquid or moisture.
- Do not expose your product to extreme temperatures.
- Do not expose your product to lit candles, cigarettes, cigars, open flames, etc.
- Do not tap the screen with any object that has a sharp tip or you may damage the screen. Do not use any type of ink pen, as the ink may be impossible to remove. When not in use, keep the supplied pen in the storage compartment of the product.
- Do not drop, throw or try to bend the product, or press the keys with excessive force.
- Do not use any other accessories than Ericsson originals. Failure to do so may result in loss of performance, damage to the phone, fire, electric shock or injury, and will void warranty.
- Do not attempt to disassemble your product. Doing so will void warranty. The product does not contain consumer serviceable components. Service should only be performed by Authorized Service Centers.
- Do not keep the product next to credit cards or transport tickets; the speaker magnet could corrupt the information on the magnetic strip.
- Do not allow children to play with your product. Children could hurt themselves or others and also damage the unit.
- When you need to clean the screen, switch off the product and use a commercial glass screen cleaner sprayed on a soft cloth. Avoid spraying the screen directly.
- Over time, you may notice rainbow-like rings forming on the screen. These rings are only cosmetic and will not impede the function of your product.
- Always keep your product in its case, in order to keep it well protected.
- If you are not going to use the product for a while, store it in a place that is dry, free from damp, dust and extreme heat and cold. As a matter of precaution, make a backup of your files before you store your product.
- Keep the product away from strong magnetic fields (e.g. loudspeakers) and sources of static electricity.

Battery Caution Statements

- Always observe correct polarity of batteries (+ and -) when inserting them.

- Do not store batteries at temperatures exceeding +60°C; the optimum storage temperature for maximum battery life is +10°C to +35°C.
- Do not remove the main and backup batteries at the same time. If you do so, you will lose all your information.
- Do not mutilate, puncture or dispose of batteries in fire. The batteries can burst or explode, releasing hazardous chemicals.
- If both the main and backup batteries are low, replace the backup battery first. If the main batteries are so low that you cannot switch on the product, connect the product to mains power using a mains adaptor before changing the backup battery.
- The backup (lithium) battery can explode if it is inserted incorrectly.
- We recommend that you use high quality alkaline or rechargeable batteries to power the product.
- If a battery should accidentally leak, do not allow the contents to come into contact with your skin or your eyes.
- If a battery has been accidentally swallowed, it is essential that medical assistance is sought immediately. If the small backup battery has been swallowed, advise the medical person that a lithium battery is involved.
- Discard used batteries according to the manufacturer's instructions.
- The backup battery compartment is designed to be "child-proof"; you will need to use the product's pen to remove the backup battery.

Electrostatic Discharge

Electrostatic discharge can interfere with the normal functioning of electronic devices. Your product can behave abnormally due to such an event, resulting in the possible loss of unsaved data. To recover, reset your product according to the User's Manual.

To avoid losing data due to electrostatic discharges or other types of events, it is recommended that you regularly save and back up your data as described in the User's Manual.

WARRANTY

Service Location

If your Ericsson product requires warranty service, you should return the product to the dealer/retailer from whom it was purchased. In the event of difficulty, details about our authorized service network are available from your local Ericsson subsidiary.

Our Warranty

Ericsson warrants this product as being free from defects in material and workmanship at the time of its original purchase and for a period of twelve (12) months immediately thereafter.

What We Will Do

If, during the period of the warranty, this product malfunctions in normal use and service due to defective materials or workmanship, Ericsson will, at its discretion, repair or replace the product according to the terms and conditions stated below.

Conditions


1. Repair or replacement under warranty will be provided only if the original warranty certificate issued to the purchaser by the dealer is presented, and if the warranty certificate indicates the serial number of the purchased product and its date of purchase. Ericsson reserves the right to refuse warranty service if this information has been removed or amended after the original purchase of the product. The original receipt/invoice will be accepted as proof of purchase only when presented to the dealer from whom the product was purchased.
2. The warranty is not applicable in circumstances other than defects in material and workmanship. The warranty does not cover the following:
 - Periodic checks, maintenance, repair and replacement of parts due to normal wear and tear, exchange of faulty batteries or upgrading of software due to changes in network parameters.
 - Damage to the product resulting from:
 - Abuse or misuse, including, but not limited to, the failure to use the product for its normal purposes or in accordance with Ericsson's instructions for use and maintenance of the product, and the installation or use of the product in a manner inconsistent with the technical or safety standards in force.
 - Repairs performed by non-authorized service workshops or opening of the unit by a non-authorized person.
 - Accidents, acts of God or any cause beyond the control of Ericsson, including but not limited to lightning, water, fire, public disturbances and improper ventilation.
3. This product will not be considered defective in materials, design or workmanship if it must be adapted, changed or adjusted to conform to national or local technical or safety standards in force in any country other than that for which the product was originally designed and manufactured. This warranty shall not reimburse such adaptations, changes or adjustments or attempts to do so, whether properly performed or not, nor any damage resulting from them, nor adaptation, change or adjustment to upgrade the product from its normal purpose, as described in the product manual, without the prior written consent of Ericsson.
4. Repair or replacement under the terms of this warranty does not extend or recommence the warranty period. Repair or replacement under the terms of this warranty may be fulfilled with functionally equivalent reconditioned units. Exchanged faulty parts or components will become the property of Ericsson.
5. This warranty does not affect the consumer's statutory rights under applicable national legislation in force, nor the consumer's rights against the dealer arising from their sales/purchase contract.

To the greatest extent permitted by applicable law, (i) this warranty will be the purchaser's sole and exclusive remedy and (ii) Ericsson and its subsidiaries and distributors shall not be liable for any incidental, consequential, or indirect damages, for damages in the nature of lost profits or expected savings, or for breach of any implied, statutory, or common law warranty, including warranties of merchantability and fitness for a particular purpose.

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Disputes and Governing Law

The validity, construction and performance of this Agreement shall be governed by the laws of North Carolina.

REGULATORY INFORMATION

USA

The MC 218 unit, type numbers 4070003-UK, 4070003-BV, 4070003-PG, 4070003-US, 4070003-DE, 4070003-ES and 4070003-FR, complies with the limits for a class B digital service as specified in Part 15 of FCC Rules which provide reasonable protection against harmful interference in a residential area. The MC 218 unit generates and uses radio frequency energy and may interfere with radio or television reception. In the unlikely event that there is interference to radio or television reception (which can be determined by turning the MC 218 off and on), try the following:

- Reorienting or relocating the receiving antenna (radio or television)
- Relocating the MC 218 unit with respect to the receiver

For more information, consult your dealer or an experienced radio/television technician.

To maintain compliance with the class B emission limits for residential use, use properly shielded cables with this device.

Canada

This class B digital apparatus meets all requirements of the Canadian Interference-Causing equipment regulations.

Cet appareil numérique de Class B respecte toutes les exigences du Règlement Canadien sur le matériel brouilleur.

LED Safety

The infrared port located at the back of the MC 218 unit is classified as a Class 1 LED (Light-Emitting Diode) device according to International Standard IEC 825-1 (EN 60825-1). This device is not considered harmful, but the following precautions are recommended:

- If the unit requires service, contact an authorized Ericsson service center.
- Do not attempt to make any adjustments to this unit.
- Avoid direct eye exposure to the infrared LED beam. Be aware that the beam is invisible light and cannot be seen.
- Do not attempt to view the LED beam with any type of optical device.



CLASS 1 LED PRODUCT
LEDSCHÜTZKLASSE 1
PRODUKT

DECLARATION OF CONFORMITY

We, **Ericsson Mobile Communications AB** of
Nya Vattentorget
221 83 Lund, Sweden

declare under our sole responsibility that our product,

Ericsson type 4070003,

to which this declaration relates, conforms to the appropriate standards
ETS 300 342-1 and EN 60950, following the provisions of EMC directive
89/336/EEC, and Low voltage directive **73/23/EEC**.

Stockholm, April 1999

/Johan Siberg/

Johan Siberg
President

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